TIME, DATE, SCOPE AND DURATION OF SEALING OR CLOSURE ORDER

JD-CL-76 Rev. 12-07 P.B. §§ 11-20, 11-20A, 25-59, 25-59A

STATE OF CONNECTICUT SUPERIOR COURT

NOTICE

No information entitled to remain confidential should be placed on this form.

SEALOR (Document(s) or file sealed)
LIMITOR (Disclosure limited)
CLOSEOR (Courtroom closed)
PSEUDOR (Use of pseudonym(s) granted)

Pursuant to Practice Book Sections 11-20, 11-20A, 25-59 and 25-59A the time, date, scope and, except for court closure orders, duration of the order shall be reduced to writing, signed by the judicial authority, and entered by the clerk in the court file. This form should be used for that purpose.

In addition to signing this form, the judicial authority must also comply with the other requirements of the above rules, which include articulating the overriding interest being protected, specifying its findings underlying the order, and either ordering that a transcript of its decision be included in the court file or preparing a memorandum setting forth the reasons for its order. When sealing an entire court file, the judicial authority must also comply with Sections 11-20A(f) and 25-59A(f).

Instructions to Clerk for Civil and Family Cases: Complete this form upon issuance of the court order and IMMEDIATELY enter it in the court file. Use Section I for an order sealing document(s) or a file. Use Section III for an order limiting disclosure. Use Section III for an order closing a courtroom. Use Section IV for an order granting permission to use pseudonyms. The judicial authority and clerk must sign Section V. Code this form using the appropriate docket legend(s) for the section(s) of the form completed.

Additional instructions to Clerk for Civil Cases only: If Sections I, II or III are completed, IMMEDIATELY post a copy of this form on a bulletin board adjacent to the clerk's office and accessible to the public and fax the form IMMEDIATELY to Court Operations at (860) 263-2773 for posting on the judicial branch website.

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SIGNATURE OF CLERK (Chief Clerk) or His/Her Designee)				DATE SIGNE	P ,		
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